

# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Centre, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 11 October 2017  
**Start Time:** 6.30 pm  
**Finish Time:** 8.58 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jose Green (Chairman), Cllr George Jeans, Cllr Tony Deane and  
Cllr Bridget Wayman

### **Wiltshire Council Officers**

Stephen Harris, Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councillors**

Bishopstone Parish Council – M Ash

Compton Chamberlayne Parish Council – D Winchester

Dinton Parish Council – C Churchill (also clerk to Donhead St Mary, Burcombe, Fovant, Berwick St John & Quidhampton)

Hindon Parish Council – D Robertson

Mere Parish Council – J Jordan

Sedgehill and Semley Parish Council – L Stoffort

Swallowcliffe Parish Council – S Bannas

West Knoyle Parish Council – J Brockway

West Tisbury Parish Council – I Lacy

Wilton Town Council – P Matthews & P Edge

### **Partners**

Wiltshire Police - Inspector Sparrow

**Total in attendance 27**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
35	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
36	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Pauline Church</li> </ul>
37	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
38	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 26 July 2017, were agreed as a correct record and signed by the Chairman.</p>
39	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• Tollard Royal had been awarded first place out of whole Wiltshire in the Best Kept Village competition, for the small village category.</li> <li>• Wiltshire Council had been awarded the highest badge of honour – from the MOD in an employer recognition scheme. The award was presented to Baroness Scott by HRH Prince Harry. Wiltshire had been rated as outstanding for the support to those who serve and had served in the forces.</li> <li>• There would be a free electric blanket testing session at the Nadder Centre, from 2 – 4pm on 13 November 2017.</li> <li>• The Westminster Shaftesbury Memorial Hospital had been successful with the ‘Save our Beds’ campaign. The beds would now be retained. However in the long term, the aspiration of CCG was to have an alternative hub.</li> <li>• There were currently 2 consultations running, these were Car parking</li> </ul>

	<p>running until 23 November and Waste services and HRCs to be in detailed later agenda.</p> <ul style="list-style-type: none"> <li>• The Clean up Wilts campaign would start next year, which was an initiative to promote the collection of rubbish as part of local community events. There would be three parts to the initiative, these were: <ol style="list-style-type: none"> <li>1. Fly-tipping raising awareness of the penalties and consequences September 2017</li> <li>2. Fast-food, on the go littering (and the provision of sponsored bags for life) roadshow and distribution of bags February 2018</li> <li>3. Community litter picks and clean-up of local hot spots March 2018</li> </ol> </li> <li>• The H&amp;WB fair which was held on 27 September at The Nadder Centre had been successful.</li> <li>• A Remembrance event would take place on Sunday 5 November in City Hall Salisbury.</li> </ul>
40	<p><u>Waste Management Strategy - Consultation</u></p> <p>Julie Anderson Hill (Interim HOS Culture and Operational Change) and Tracy Carter, Associate Director for Waste and Environment delivered information on the consultation for the new Waste Management Strategy, to shape how the Council collects and manages household waste and recycling.</p> <p>The Council had adopted a 10-year business plan, and would now produce a strategy to support delivery of that plan.</p> <p>Following the new contract which began on 2<sup>nd</sup> Oct, over next few months each household recycling centre (HRC) would be closed for a few days at a time, to enable the old contractor to clear the site and new contractor will be able to move in. Flyers available at the meeting detailed the dates each site would be closed.</p> <p>Churchfields would close for these refurbishments from 9<sup>th</sup> – 18<sup>th</sup> November, during that time the Amesbury and Warminster sites would remain open on their usual scheduled days.</p> <p>Tracy then asked those present to take part in a multiple-choice question session, using a small number of questions selected from the consultation. Those responses were collected for consideration as part of the consultation.</p> <p>For the full consultation about the Waste Management Strategy, please visit <a href="http://www.wiltshire.gov.uk/waste">www.wiltshire.gov.uk/waste</a> Closing date: 14<sup>th</sup> November 2017.</p> <p>Questions:</p>

	<ul style="list-style-type: none"> <li>• Would we be able to recycle plastic categories 4 to 6? <u>Answer:</u> New service from 30 July 2018 would see a change in the way we collect our recyclables. Only glass in the black box. We will be collecting plastic pots tubs and trays, and the tetra packs all in blue bin. A full campaign would be carried out nearer the time.</li> <li>• What about plastic packaging? <u>Answer:</u> Not plastic film. But plastic trays that fruit and meat will come in will be able to be collected.</li> <li>• WC stopped the grant to the Burnbake charity, but they were still expected to provide goods to them. Why do you charge charities to dump their excess rubbish at the recycling centre? <u>Answer:</u> There were currently ongoing discussion regarding this. We do recommend that charities only take in items that can be refurbished, so that they are left with less to dispose of at recycling centres.</li> <li>• Can we recycle food waste? <u>Answer:</u> We do not provide a separate collection at the curb side for food waste. We do subsidise composters that do compost all food waste. Details of these are available.</li> <li>• The HRC open hours have been reduced and we have we seen a consistent increase in fly tipping as a result. <u>Answer:</u> Yes there has been an increase in fly tipping however this reflects a national increase. The HRC's are for residents to take their household waste, the fly tipped waste we see was of a commercial nature where someone has paid a business to take waste away and instead they fly tip it.</li> <li>• The HRC was always busy during the opening hours, with visitors having to queue to get in, are you opening long enough and often enough? <u>Answer:</u> The changes to the opening hours were a savings measure. They remained popular, Churchfields is one of our more popular sites, and they are quieter in the afternoon. We do not have the budget to pay for additional hours. This year when the council set the budget it allocated additional funding to allow three sites to open an additional day of the week during the busiest months.</li> </ul>
41	<p><u>Salisbury Transition City</u></p> <p>Peter Horwood gave a presentation on Salisbury Transition City (STC), which works towards combatting climate change, energy shortages, pollution and waste.</p> <p>This works in a two-way approach, from the top with world, national, local governments, and business organisations, and from the bottom up, with a whole range of grass roots groups.</p> <p>In 2015 STC had 205 members. The group was working with Salisbury City Council on energy conservation. Looking at energy charging points for electric cars.</p> <p>They also worked with Wiltshire Council with a county wide energy plan with the</p>

	<p>Green Team.</p> <p>Invite people to join them in working together with partners towards a sustainable world.</p> <p>A couple of initiatives could be:</p> <ul style="list-style-type: none"> <li>• To provide a sustainable assessment</li> <li>• To develop projects that help maintain and improve sustainability of the community</li> </ul> <p><u>Questions</u></p> <ul style="list-style-type: none"> <li>• Who pays for this work? <u>Answer:</u> We generate our own income, including quizzes, and applying to grants from various bodies available to us.</li> <li>• What is happening with the hydro project? <u>Answer:</u> These had not yet been installed in any rivers. There was not enough head to use the conventional means, so we are working with Southampton university to take this forward.</li> </ul>
42	<p><u>First World War Commemorative Tree Planting</u></p> <p>Steve Harris, Community Engagement Manager gave an update on this initiative and invited discussion on the way forward for the area.</p> <p>Following on from a previous presentation, the Board had asked all Pcs for expressions of interest. 2 had come forward with a specific indication of how many trees they would like and where they would like them.</p> <p>Steve would now go out to schools as well, and draw together the requirements of the communities. Information was to be submitted by 30 November.</p> <p>The next step was to formulate a bid for the area and submit this by Jan 2018.</p> <p>The proposed date to plant the trees was November 2018.</p> <p>The Chairman noted that the volume of trees and size of space would vary per parish, adding that there was the option to request the number of trees to match the number of fallen soldiers for that area.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• Was there still the option to put the majority of trees in a wood somewhere and then just one in the parish? <u>Answer:</u> The board was only looking at the local option, there would also be a central site with trees somewhere in the county.</li> <li>• With regards to the location, were there any constraints, or could we</li> </ul>

	<p>consider private land? <u>Answer:</u> The Board was asking parish councils to suggest sites, providing you had the permission of the land owner and be publicly accessible.</p> <ul style="list-style-type: none"> <li>• Could your use the parish steward scheme to maintain the tree once a month? <u>Answer:</u> No, the ongoing maintenance lies with the parish.</li> </ul>
43	<p><u>Partner and Community Updates</u></p> <p><u>Police – Inspector Pete Sparrow</u>  In addition to the written reports attached to the agenda, he noted that crime figures for the South West Wiltshire community areas were quite promising for the period.</p> <p>Recruitment of additional Officers had been ongoing throughout the year and recent Operations carried out had assisted in reducing the crime figures.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> <li>• I have used the 101 service and got through quickly so appreciate the improvements there.</li> <li>• We recently held the Mere carnival, where the marshals commented that we had no police presence. <u>Answer:</u> With the resources that are available we must look at where and how we deal with events like this and the associated road closures and manage the risks effectively.</li> <li>• Have you an update on the specials that had been recruited. <u>Answer:</u> the plan was to increase the specials to 500 over a 2 year period. We are up to approximately 350.</li> <li>• What has the uptake of the community messaging service been? <u>Answer:</u> This scheme was well used; it was a good way to circulate updates of current crimes in the area.</li> </ul> <p><u>Fire – No one was available to attend</u></p> <p>Q – BW - how do the percentages compare with the rest of Wiltshire and Dorset. On call recruitment – can we have an update on this, how many recruits will be trained and how would that impact on availability.</p> <p><u>Decision</u>  <b>To note the attached written reports on the agenda.</b></p>

44	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Cllr Tony Deane gave an update. The Board then considered the recommendations as detailed in the report.</p> <ul style="list-style-type: none"> <li>• Next meeting would be held on 8<sup>th</sup> November.</li> <li>• There had been a lack of intake with the speed indicator device initiative so far, parishes were urged to feed back their requirements or interest to the CEM.</li> <li>• There were five priority schemes for CATG to consider.</li> <li>• The white line scheme of the Board was a separate programme to that of the Highways department. Work was ongoing but had been set back due to weather constrains and other higher priority work such as lining near schools. Progress would be fed back at a future meeting.</li> <li>• Steve would resend the list of work still to be done to parishes.</li> </ul> <p><u>Question:</u></p> <ul style="list-style-type: none"> <li>• Swallowcliffe was the only scheme put forward for the 20mph scheme funding programme, as there had been funding for two schemes, could a higher proportion of funds be put towards the Swallowcliffe scheme?</li> </ul> <p><u>Answer:</u> CATG would look at any additional schemes put forward.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board approved the recommendations of the CATG as set out in the report attached to the agenda.</b></p>
45	<p><u>Nadder Community Campus</u></p> <p>Cllr Tony Deane gave an update, the main points covered included:</p> <ul style="list-style-type: none"> <li>• Dr Carlton Brand would be returning to a future meeting at the Campus in November.</li> <li>• The Centre was working towards obtaining a copyright licence for the centre which would expand the options for future events, such as films for young people and families.</li> <li>• Future events such as a table top sale and a bingo evening would also be planned.</li> </ul>
46	<p><u>Local Youth Network (LYN)</u></p> <p>Cllr Bridget Wayman noted that the last meeting had been cancelled.</p>
47	<p><u>Health &amp; Wellbeing Group (HWB)</u></p> <p>The Board noted the report attached to the agenda.</p> <p>A workshop had been held on September 13<sup>th</sup>, to look at the service provision</p>



	<p>for older people. This had been well attended, with many valid points raised.</p> <p>The Board considered the bid for funds by the Wilton Community Land Trust (CLT), as detailed in the agenda.</p> <p>This was a project to engage the community in intergeneration activities, working alongside the Older Peoples Champion of the Area Board.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> <li>• The Board did not intend to end the work of the H&amp;WB champion for Mere and Tisbury, and would continue to look for a way to continue the work for the next financial year by finding a group that could take her on.</li> <li>• The CLT could not promise to carry out all the proposed schemes without the full award, but would continue to work as accordingly. <u>Answer:</u> The CEM confirmed that if funding was forthcoming in the next financial year the CLT was eligible to come back for a further request in the new financial year.</li> </ul> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed to allocated £1,800 of H&amp;WB funding from the 2017/18 budget to extend the contract until the end of 2017/18 financial year, of the H&amp;WB Peoples Champion Anne Marie Dean.</b></p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed to award £1,800 to Wilton CLT to part-fund Health and Wellbeing Champion (Val O’Keefe) until end of 2017/18 financial year.</b></p> <p>Peter Edge raised concern about whether the work of the CLT as detailed would be viable due to less funding being awarded than was requested (however, this was subsequently sorted out).</p>
48	<p><u>Community Safety Group</u></p> <p>The Board noted the draft minutes of the last meeting and considered the recommendations arising from that meeting, as detailed in the agenda.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board approved the recommendations of the CSG as listed below:</b></p> <ol style="list-style-type: none"> <li><b>1. Name of working group to be changed to ‘South West Wiltshire Community Safety Group.’ Terms of reference to be updated.</b></li> </ol>

	<ol style="list-style-type: none"> <li>2. <b>George Jeans to write to Angus Macpherson on behalf of Community Safety Group to request that PCSOs be able to carry out speed checks.</b></li> <li>3. <b>Steve Harris to write to local agricultural companies on behalf of group to request company names/numbers clearly displayed on vehicles</b></li> <li>4. <b>Police to prioritise speed checks in Mere and Wilton community areas before next meeting</b></li> </ol>
49	<p><u>Area Board Funding</u></p> <p>The Board considered eight applications for funding from the Community Area Grant Scheme, as detailed in the agenda.</p> <p>Applicants present were invited to speak in support of their projects. Following discussion, Board members voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Wiltshire Scrapstore and Resource Centre was awarded £4,619 towards storage units and wheelchair access.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18</i></b></p> <p><b><u>Decision</u></b>  <b>Bishopstone Parish Council was awarded £1,813 towards the Highroad Footpath project.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18</i></b></p> <p><b><u>Decision</u></b>  <b>Burcombe Parish Council was awarded £310.20 toward the community orchard project.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18</i></b></p> <p><b><u>Decision</u></b>  <b>Lynch Close Residents was awarded £633.57 towards the community greenhouse, shed and bbq project.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18</i></b></p> <p><b><u>Decision</u></b>  <b>The Map of Australia Trust was awarded £850 towards the restoration of the WW1 Australian Flag Chalk Badge project.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2017/18</i></b></p>

	<p><b><u>Decision</u></b>  Chalke Valley Playschool was awarded £415 towards the electronic tapestry scheme.</p> <p><b><i>Reason</i></b>  <i>The application met the Community Area Grant Criteria for 2017/18</i></p> <p><b><u>Decision</u></b>  West Knoyle Village Hall Committee was awarded £3,610 towards the new kitchen project.</p> <p><b><i>Reason</i></b>  <i>The application met the Community Area Grant Criteria for 2017/18</i></p> <p><b><u>Decision</u></b>  The application from Wilton RDA had been withdrawn by the applicant.</p> <p><u>Community Communications Project</u></p> <p><b><u>Decision</u></b>  Quidhampton Parish Council was awarded £569.35 to provide Internet access for use by the community and to help attract people to hire the hall for different events. To include setup costs and 12 months running costs.</p> <p><u>Community Speed Indicator Device Funding</u></p> <p><b><u>Decision</u></b>  An additional £30 was allocated towards the Area Board Speed Indicator Device Scheme for 2017/18, to cover the shortfall for the Insurance cover costs.</p>
50	<p><u>Close</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 6 December 2017.</p>